



Paul Andrew Mitchell <supremelawfirm@gmail.com>

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**REQUEST FOR QUOTATION: copies of OATH OF OFFICE for Douglas  
County officers and employees: cf.  
[www.co.douglas.or.us/departments.asp](http://www.co.douglas.or.us/departments.asp)**

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Rosemarie Wess <rwess@co.douglas.or.us>

Tue, Jul 25, 2017 at 10:11 AM

To: "supremelawfirm@gmail.com" <supremelawfirm@gmail.com>

Cc: Patricia Hitt <pkhitt@co.douglas.or.us>

Dear Mr. Mitchell,

Douglas County Clerk Patricia Hitt has asked that I respond to your inquiry.

The list of individuals included on the link you provided in your 07/24/2017 e-mail, and on the PDF attachment to your 07/24/2017 e-mail includes State employees, Douglas County Elected officials, and Board of County Commissioner-appointed county department heads. Our office would only record Oaths of Office for those *County* positions which are Elected (there are 12), plus the Chief Financial Officer (which Oath you state you already possess and do not need for us to include). Our office would not possess the Oath of Office administered to the District Attorney, which is a State funded position, nor would we have information concerning Community Corrections, Parole and Probation, which is a State-funded department. As you are probably already aware, Oaths of Office are administered if required by State statute, therefore, the majority of Board of County Commissioner-appointed county department heads would not have been issued an Oath (except for the Chief Financial Officer). I would, therefore, expect to provide the Oaths of Office for the following Douglas County Elected Officials:

Assessor

County Commissioner Position 1

County Commissioner Position 2

County Commissioner Position 3

County Clerk

Justice of the Peace – Canyonville

Justice of the Peace – Drain

Justice of the Peace – Glendale

Justice of the Peace – Reedsport

Sheriff

Surveyor

Treasurer

The cost estimate to provide an electronic copy of the CURRENT Oaths of Office for the above-cited 12 Douglas County Elected Officials is \$8.75 (total). If paper copies are requested, an additional \$3.00 fee (\$.25/page) would be applied, for a total of \$11.75; this fee does not include any special mail handling you may request such as sending via certified, priority, or overnight, etc.

If each paper or electronic copy we supply requires to be certified, the fee would increase an additional \$45 (\$3.75 per Oath).

If you agree to paying the applicable fee(s) please complete the attached Request for Public Records form, specifying exactly what you are looking for, e.g., whether you wish CURRENT Oaths, or if the person has been in the elected position two or more consecutive terms, which terms' Oaths, etc. The fee for each additional page we supply is \$.25/page. We will request payment prior to providing the requested copies; we are able to accept credit/debit payments via telephone.

Please e-mail the completed form directly to my attention. If you have any additional questions, please advise.

Thank you,

## **Rosemarie**

Rosemarie Wess, C.R.A., C.E.A.

Chief Deputy Clerk/

Director of Elections/

BoPTA Clerk

Office of the Douglas County Clerk

Room CH127

1036 SE Douglas Avenue

Roseburg, OR 97470

PHONE: (541) 440-6103

FAX: (541) 440-4408

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**DCPublicRecordsRequest.pdf**  
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